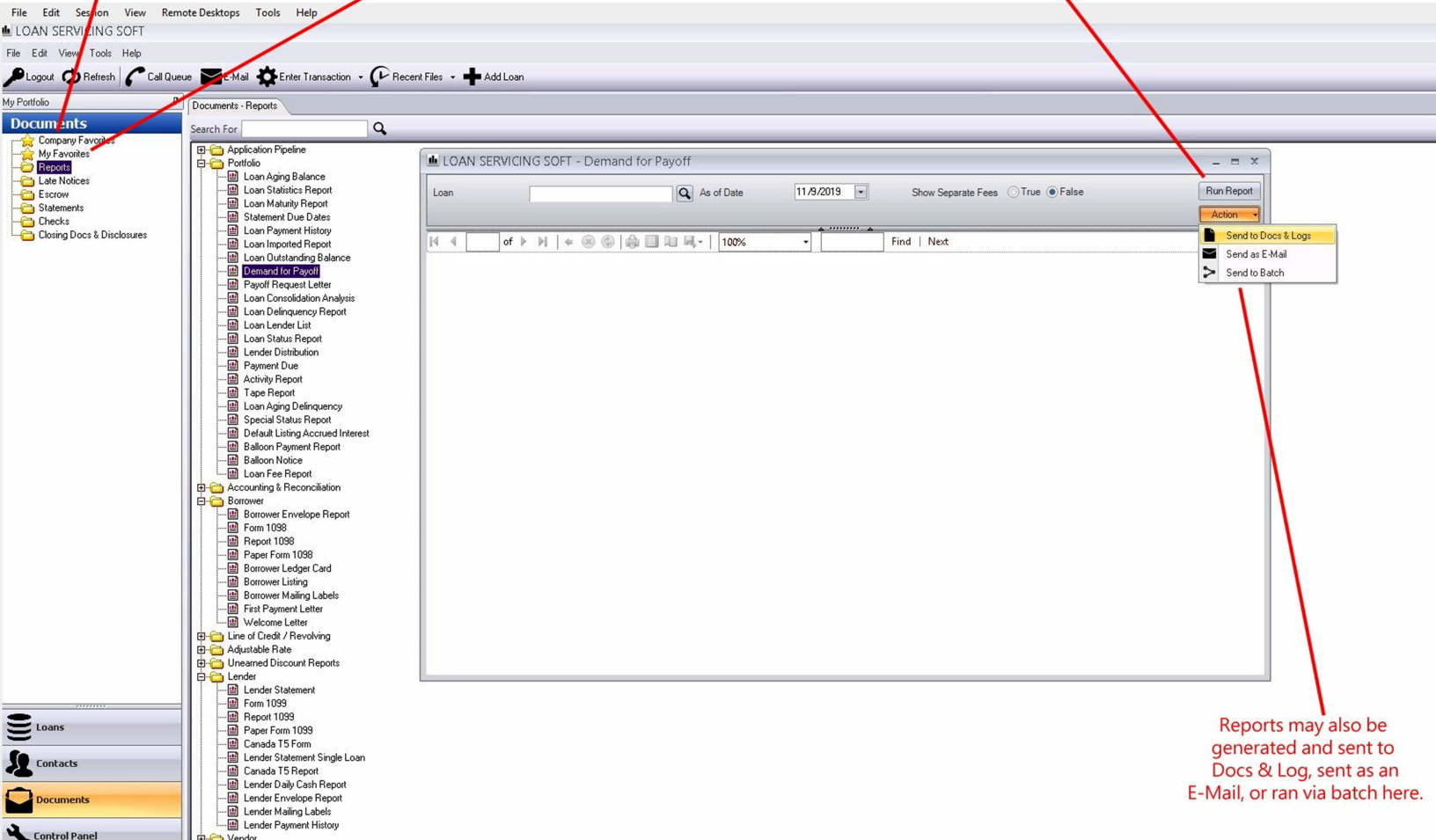![LOAN SERVICING SOFT logo]

Reporting

Company Favorites are setup from
Control Panel > Reports Manager.
Select a report and press the Edit
Button. Then put a check in the
Add to Company Favorites box.

My Favorites are selected from the
Documents screen. Right click on a
report and select Add to my Favorites.

To run a report goto the Documents Tab,
double click a report, select your settings
and press the Run Report button.

Reports may also be
generated and sent to
Docs & Log, sent as an
E-Mail, or ran via batch here.

Report settings are accessed
from Control Panel > Reports Manager,